



Buckland & Chipping Parish Council

Clerk: Colin Marks - Cedar Beth-El, 17 Park Lane, Puckeridge SG11 1RL

Tel: 01920 821684

e mail: clerk.bucklandandchippingpc@gmail.com

www.bucklandandchipping.org.uk

MEETING No 310 of BUCKLAND & CHIPPING PARISH COUNCIL

Monday 1st November 2021, 7.30pm in The Manor House, Buntingford

To: Cllrs Robert Arkle, Penny Baxter-Newman, Aubrey Holt, Jeff Kenyon, Jen Makewell

You are summoned to attend Meeting No 310 to transact the business on this agenda

Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to the Parish Council

Date: 26 October 2021

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

310.01 Apologies for absence

1. Councillors (stating the reason)
2. Other apologies

310.02 Declarations of Interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest*). *Members with a Disclosable Pecuniary Interest (DPI) in any agenda item, whether registered or not, must not participate in any discussion on the matter, cannot vote on the matter and must leave the room whilst any discussion or voting is taking place.*
2. To receive and consider members' written requests for dispensations for declarable interests (if any)

310.03 Approval of Minutes: Ordinary Parish Council Meeting 309, 13th September 2021

310.04 Casual vacancy: to consider co-option applications

310.05 Police Report: To receive report from the Rural Safer Neighbourhood Team

310.06 Finance

1. To approve the accounts statements to 30 September 2021
2. To note the reconciliation of the Accounts and Bank Statement
3. To note the 2020/21 budget vs actual performance at 30 September 2021
4. To approve the list of payments
5. To consider budget and precept 2022/23 for finalising at the January 2022 Meeting
6. To consider Royston & District Community Transport donation request
7. To consider Citizen's Advice donation request

310.07 PLANNING

1. New Applications

3/21/2577/HH Brook Cottage: Build extensions, detached garage and games room. Comments by 4th November

2. Decision Notices: For information only

3/21/2398/HH & 2399/LBC Malyons: Single storey rear extension; convert garage.

Decision awaited

3/19/2402/FUL Oak Cottage: Demolish garage; erect 3-bed dwelling

APPEAL Decision awaited

3/20/0609/HH Oak Cottage: Demolish extensions; erect rear extensions

APPEAL Decision awaited

3/20/0630/LBC Oak Cottage: Demolish extensions; erect rear extensions

APPEAL Decision awaited

3/21/1530/LBC Popeswell, Chipping: Replacement windows.

Awaited

3/21/2223/HH Briars Mead, Sandon Lane

Awaited

3. Other planning matters or applications received too late for the agenda

310.08 Correspondence: To note the list of correspondence (*list below, for information only*)

310.09 Parish matters

1. Highways matters
 1. Winter salt for salt bins: update
 2. Clearance of footway south of Buckland: Update
2. "River Rib Project": To receive update
3. Churchyard:
 1. Grass cutting schedule / re-tender contract
 2. Matters raised with the CCT: update
 3. Lighting improvements needed in the Church
4. Possible acquisition of Water Wheel land: update
5. Memorial bench for the churchyard: update on bench order and plaque
6. Queen's Green Canopy initiative: update
7. Contents of Buckland telephone box
8. Chipping litterpicking

310.10 Events:

1. Bonfire and fireworks night, 7th November: update on preparations
2. To consider timing and venue of celebration for QEII's Platinum Jubilee, 2022
3. To consider timing of Summer event 2022

310.11 To receive County and District Councillor reports

310.12 Urgent matters received too late for inclusion on this agenda (for full consideration on the next agenda)

To consider suspending the Meeting for Public Comments: Limited to 15 minutes

310.13 To note items for future agendas: And to receive any other items for future consideration:

- Finalise 2022/23 budget and precept (January 2022 agenda)
- Arrangements for Summer event and QEII Platinum celebration 2022 (January 2022 agenda)
- Chipping Milestone update on restoration (March 2022 agenda)
- Revisions to Governance policy documents (Clerk/all)
- Emergency Plan update (Cllr J Kenyon)
- Public Rights of Way FP and definitive Map: update (Cllr J Kenyon/Nicholas Maddex)

310.14 Date of next Ordinary Parish Council meeting:

1. **To consider Calendar of Meetings for 2022**
2. **Monday 10th January 2022 at 7.30pm. Venue TBC** and subject to prevailing Covid-19 legislation and restrictions
3. **Newsletter:**
 1. to agree an editor
 2. to agree deadlines for (i) copy, and
(ii) ok press, and printing, and
(iii) delivery

Correspondence list for Agenda item 309.08: (*for information only – refer to agenda item for action*)

- Royston & District Community Transport: Donation request (310.06.6)
- To: Chair of Wyddial Parish meeting re QEII tree planting (310.09.7)
- Citizens Advice: Donation request (310.06.07)